1. Organize participants into IP teams of 4-8 (size of team may vary with the case and number of participants).

2. Have the teams identify principles for working with each other (see team agreement guidelines). The principles may include items such as how they will make decisions together, how they will handle members who either dominate or contribute very little to the discussion, how they will handle disagreement etc.

3. After reading the case, have participants identify which professionals would best meet the needs of the client/patient in the case (prompt them if they leave any professions out).

4. When there are one or more professions necessary to the case that are not represented in the group, ask for volunteer(s) to take on those role(s) (For example, in a case where hearing issues are identified, if there are two OT’s in the group and no audiologists, have one of the OT’s take on the audiology role). Distribute the professional role description posters available at [http://www.ipe.uwo.ca/](http://www.ipe.uwo.ca/) for those roles not represented in the group to the appropriate volunteers or have them download the posters themselves. Additionally, have one participant take on the role of patient (there is a Patient role poster on the website). This participant should fully embrace the patient role and be prepared to enhance/add to the information that is provided in the case.

5. Have teams identify a coordinator – this choice can be made based on which professional role they feel may be dominant in the case or on different criteria such as who would like to coordinate the group. Teams may be prompted or reminded to include the patient in the decision about leadership. The patient may or may not be interested in coordinating the team.

6. Have the participants outline the unique and shared roles that their profession may have in caring for the patient. They may also consider, in hindsight, are there any other professions that may have something to offer this client? (Hint, use the list of professionals in the website above to inform this discussion.)

7. Using the Team Care Plan provided, have teams ask the patient what his or her goals are, determine further information required (assessment) and interventions needed to meet patient goals, and then identify which professionals can provide the assessments and interventions.

8. After the Team Care Plan is completed, have the teams debrief about the process they have just gone through. Did they adhere to their team agreement? Did each profession get equal consideration in planning for the patient’s care? Did they maintain patient-centredness? How did the patient feel the team did and did he or she feel that the team listened to and put top priority on his or her wishes?